



GOVERNMENT OF WEST BENGAL

Office of the Principal

M.B.C. Institute of Engineering & Technology

Sadhanpur, Burdwan, Dist.: Purba Bardhaman- 713101, West Bengal

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Memo No. : MBC /923/ 2025

Date : 02.12.2025

TENDER NOTICE FOR INSTITUTE CANTEEN

Sealed Quotations are invited by the undersigned from the interested bidders for running the Institute canteen. Tender documents containing terms and conditions will be available from the Stores of the Institute from 04/12/2025 . The sealed quotation must be submitted at the Institute drop box from 04/12/2025 to 15/12/2025 (4:00 PM). The bid will be opened on 16/12/2025 at 2:00 pm in presence of the purchase committee members of this institute and the Bidders at the chamber of the Principal-in-Charge.

Principal-in-Charge

MBC Institute of Engineering & Technology,
Sadhanpur, Purba Bardhaman

Copy forwarded for wide circulation to :

1. Office of the District Magistrate, Purba Bardhaman,
2. Office of the Zilla Parishad, Purba Bardhaman,
3. Office of the Chairman, Burdwan Municipality.
4. Institute Website, (www.mbcinstitute.org)
5. Notice Board.

TENDER DOCUMENT FOR INSTITUTE CANTEEN

1. Name of the Bidder (Company) (Block Letter) : _____
2. Name of the Owner : _____
3. Aadhaar No. of Owner : _____
4. PAN No. of the Bidder : _____
5. Contact Details :
i) Mobile No. : _____
ii) Email ID : _____
6. Permanent Address : (Attach Copy) _____

7. Total Experience (Attach Copy) : _____
8. Quotation Details :

S.No.	Name of the Item	Bidding Amount (Rs)
1	Running Institute Canteen for duration of One Year	

Declaration :

I have carefully read all the terms and conditions given in the tender document and I will abide by all of them.

Signature of Bidder with Stamp

TERMS & CONDITIONS

1. Incomplete tender will be rejected. Selection criteria will be based on the highest bidding amount, minimum bidding amount is Rs 1000 /- (One thousand only)
2. The contract shall be for a period of One year with effect from the date of signing of agreement for running the canteen.
3. The contract can be renewed for further period of duration which would be determined mutual agreement and terms and conditions which may be agreed upon by the Head of the Institute and Contractor.
4. The contractor will display rate Chart in the canteen for the customer.
5. The maintenance and upkeep of seating area, kitchen and fittings will be the responsibility of the contractor, however if any property is damaged by student(s) the same shall be reported immediately to the Head of the Institute.
6. That the Institute authority shall always have the right to inspect the premises. The canteen committee members and other staff shall randomly inspect the premises.
7. On termination of the contract the property of the Institute shall be returned in the same condition as was received by the contractor.
8. The canteen must be kept clean, hygienic and free from alcohol and tobacco products.
9. The principal/Principal-in-Charge shall always have the right to terminate the contract and take possession of the canteen and its property without assigning any reason whatever. The decision of the Principal/Principal-In-charge with regard to any dispute in respect of the contract will be final and binding.
10. Violating Terms & Condition at any point will lead to the disqualification of the contract immediately.

Signature of Bidder with Stamp